

REPORT

Committee Update Report

Edinburgh Integration Joint Board

13 June 2023

Executive Summary

The purpose of this report is to provide the Edinburgh Integration Joint Board with an update on the business of Committees covering January – May 2023.

Recommendations

It is recommended that the Edinburgh Integration Joint Board:

1. Notes the work of the Committees.

Report Overview

1. This report gives an update on the business of the committees covering the period January – May 2023. This report has been compiled to support the Edinburgh Integration Joint Board (EIJB) in receiving timeous information in relation to the work of its committees and balances this with the requirement for the formal note of committees to have undertaken due process and agreement by those committees. All reports are stored in the EIJB document library for information.

Clinical and Care Governance Committee – 24 January 2023

2. A workshop was held with the aim of (and following the recent appointment of a new Chair), allowing committee members to get to know each other better and identify how the committee would function moving forward.
3. Terms of reference were reviewed and discussions held about how the committee operated and how this could be improved.

Performance and Delivery Committee – 1 February 2023

4. **Performance Report** – the committee were presented with an overview of the activity and performance of the Edinburgh Health and Social Care Partnership (EHSCP).
5. **Health and Social Care Grant Programme Evaluation 2021/22** – the committee noted a report on the evaluation of the Health and Social Care Grant Programme for 2021/22.
6. **Equality and Diversity Training** – the committee heard from officers about the Equality and Diversity training available to staff within EHSCP.
7. **Recruitment** - the committee had before it a briefing on the City Capital Partnership (CCP) support on recruitment.
8. **Edinburgh Pact** – the committee were provided with an update on the Edinburgh Pact.

Clinical and Care Governance Committee – 1 March 2023

9. **Themed Integrated Assurance Session** – the committee were presented with a report on the Clinical and Care Governance Reporting Framework; a position statement on the Clinical and Care Governance Group; and, a presentation on District Nursing.
10. **Health and Safety** – the committee had before it an update on Health and Safety arrangements within the Partnership and assurance that health, safety, and welfare of staff was being properly managed.
11. **South West Hub – Re-ablement Service** – the committee received an update on a report by the Care Inspectorate on the Re-Ablement Service at Wester Hailes Healthy Living Centre.

Performance and Delivery Committee – 8 March 2023

12. **Terms of Reference** – the committee were presented with a revised set of terms of reference for the Performance and Delivery Committee.

13. **Finance Update** – the committee had before it an update on the financial performance of delegated services for the first 10 months of the year.
14. **Savings and Recovery Programme 2022/23** – the committee received a report providing an update on the position of the Edinburgh Integration Joint Board (EIJB) 2022/23 Savings and Recovery Programme.
15. **NHS Lothian – Set Aside** – the committee were provided with a presentation on NHS Lothian – Set aside services.

Audit and Assurance Committee – 20 March 2023

16. **Terms of Reference** – the committee had before it a revised set of terms of reference for the Audit and Assurance Committee.
17. **Register of Interests** – the committee were provided with a report detailing the process for registration and recording of members' interests.
18. **Internal Audit Annual Plan** – the committee were presented with the internal audit annual plan, which included the Internal Audit plan for the Edinburgh Integration Joint Board (EIJB).
19. **Internal Audit Update** – the committee received a report on the progress of Internal Audit (IA) assurance activity on behalf of the EIJB performed by the EIJB's partners (the City of Edinburgh Council (the Council) and NHS Lothian (NHSL) IA teams).
20. **Internal Audit Charter 2023/24** – the committee considered the revised Internal Audit (IA) Charter for the EIJB 2023/24.
21. **EIJB Risk Register** – the committee had before it the latest iteration of the EIJB risk register.

Strategic Planning Group – 23 March 2023

22. **Terms of reference** – the committee considered the revised terms of reference for the Strategic Planning Group.
23. **Strategic Plan** – the committee had before it the latest iteration of the draft Strategic Plan for consideration.

24. **Learning Disability Services** – the group were presented with initial plans for the prioritised proposals for the Learning Disability Services in Edinburgh.

Performance and Delivery Committee – 26 April 2023

25. **Annual Review of Directions** – the committee were presented with the annual review of directions in place between April 2022 - March 2023 and given a progress update on the achievement of directions, and amendments to existing directions.

26. **Primary Care Improvement Plan (PCIP)** – committee were provided with a progress report on the implementation of the Primary Care Improvement Plan.

27. **EIJB Annual Performance Report 2022/23** – the committee received a report on the timeline and proposed content framework for the EIJB Annual Performance Report (APR) for 2022/23.

Forward Planning

28. Performance and Delivery Committee – 31 May 2023

29. Audit and Assurance Committee – 8 June 2023

30. Strategic Planning Group – 14 June 2023

31. Performance and Delivery Committee – 21 July 2023

32. Performance and Delivery Committee – 2 August 2023

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